

**LANDSCAPE ARCHITECTS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL GEOLOGISTS, PROFESSIONAL ENGINEERS, DESIGNERS AND
LAND SURVEYORS
MINUTES
MADISON, WISCONSIN
AUGUST 9, 2000**

PRESENT: Jay Fernholz, Ruth G. Johnson, Teresa Adler, Bernie Abrahamson (by teleconference)

EXCUSED: Rick Rettler

STAFF PRESENT: Alfred Hall Jr. and Becky Fry

CALL TO ORDER

Jay Fernholz, Chair, called the meeting to order at 9:30 a.m. A quorum of four members was present.

AGENDA

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to adopt the agenda as published. Motion carried unanimously.

MINUTES (4/13/00)

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Cummings' Report

Secretary Cummings welcomed the Section.

- **Ethics Board Opinion: Board Member Testifying as an Expert Witness**

The Section discussed the issue of a Board member testifying as an Expert Witness.

Bureau Director's Report

- **Section Roster/2001 Proposed Meeting Dates/ To Do List**

The updated Section roster and 2001 proposed meeting dates were included in the agenda packet. Section members reported roster corrections.

The Section recommended verifying with Jan Bobholz that the 2001 meeting dates are appropriate to the deadline for the exam.

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to approve the 2001 meeting dates and the Section roster as amended. Motion carried unanimously.

- **Applications Reviewed by Staff**

APPLICATIONS REVIEWED

The following applications were issued a credential based upon Staff Delegation.

FOR REGISTRATION AS A LANDSCAPE ARCHITECT

1. By Comity - ss. 443.10, Stats.

a. Granted – 8

BRUCE, JEFFREY L 5/26/2000
DIETRICH, JOHN ER 05/25/2000
HERSHBERGER, JEFF L 08/01/2000
KOPCHELL, MARK C 06/15/2000
OCONNELL, KATHLEEN A 05/25/2000
PATCHETT, JAMES M 07/18/2000
SKINNER, KURT R 06/26/2000
WANBERG, DAVID J 08/08/2000

Mr. Hall questioned whether the Section wanted to continue including the information relating to applications reviewed by the staff in agenda packet.

The Section advised Mr. Hall that receiving the information on applications reviewed by the staff is a double check for verification and to continue including it in the agenda packet.

- **Regulatory Digest**

Jay Fernholz recommended that information relating to the AE Joint Board officers be included in the Digest.

- **To-Pass Folder**

Information was circulated in the To-Pass Folder and duly noted.

Consumer Brochure Information

The brochure will be included in the Regulatory Digest.

Teresa Adler indicated some concern with yellow page ads referencing individuals as Landscape Architects who are not registered. She expressed concern with the liability of Section members to notify the department of unlicensed practice.

Mr. Hall assured the Section that if a practitioner in good faith is reporting a complaint, they are not held liable and it is the duty and responsibility as a practitioner to advise the department of possible misrepresentation of the ads.

Ruth G. Johnson recommended that an article be included in the Regulatory Digest relating to the notification of unlicensed practice concerns to the department by practitioners.

SECTION MEMBER ACTIVITY

The Section was informed that Jay Fernholz will be receiving a fellowship in the American Society of Landscape Architects. This information will be included in the Regulatory Digest, after Mr. Fernholz receives the award.

CLARB

Member Board Administrator (MBA) Memo

MBA Memo #89 was distributed to the Section. Noted.

The Section discussed the representation of the Section at the National meeting.

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to approve Jay Fernholz and Ms. Adler as delegates to the National CLARB 2000 meeting to be held September 21-24, 2000 in Richmond, Virginia with Mr. Fernholz as the reimbursed delegate. Motion carried unanimously.

Spring Region II Meeting Notes

The March 4, 2000, CLARB Region II meeting notes were distributed to the Section. Noted.

Recent Actions of the CLARB Board of Directors, 6/12/00, Lanier

Noted.

Annual Meeting Registration Packets

Noted.

NEW BUSINESS

The Section received a copy of the National Council of Examiners for Engineering and Surveying (NCEES) Electronic Technology Task Force (ETTF) White Paper and a copy of Chapter 137, Subchapter II, Stats., on electronic signatures.

Mr. Hall explained the significance of the NCEES ETTF White Paper and addressed the issue of electronic transmission of design plans as public documents.

Mr. Hall indicated that the AE Rules Committee meeting scheduled for September 1, 2000, will be cancelled and a full AE Joint Board meeting will be held for a vote on the final adoption of the rules.

RECESS TO CLOSED SESSION

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring reports, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote; Ruth G. Johnson-yes; Teresa Adler-yes; Bernie Abrahamson-yes; Jay Fernholz-yes.

Open Session recessed at 10:01 a.m.

The Section received a copy of the Division of Enforcement Case Status Report.

Walter D. Heller, Greendale, appeared for a class 1 hearing.

RECONVENE IN OPEN SESSION

MOTION: Teresa Adler moved, seconded by Bernie Abrahamson, to reconvene in open session at 11:10 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to deny the application for Landscape Architect registration, for Walter Heller. Motion failed for lack of simple majority. (2-Ayes, 1 Nay, and 1 abstention.)

The LSA Section will reconvene on September 1, 2000, upon adjournment of the AE Joint Board meeting, to deliberate on the class 1 hearing for Walter Heller.

ADJOURNMENT

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to adjourn the meeting at 11:47 a.m. Motion carried unanimously.

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